

TERMS OF REFERENCES

Job title: Environmental expert

Reference to the project: Access to success: partnerships for self-sustainable community development

Contract type: Contract Service Providers

Expected Duration of Assignment: January – March, 2019

1. BACKGROUND

The Project is implemented by the Consortium of organisations: Representative of Solidarity Fund PL in Moldova, PA Eco-Contact, NGO Ecospectr, and PA Moștenitorii, being financed by the European Union within the Support for Confidence Building Measures Program and co-financed by the Ministry of Foreign Affairs of the Republic of Poland within the Poland's Development Cooperation Program of Polish Aid.

Project Mission is to consolidate local development on both banks of Nistru by improving local active citizens' skills and co-financing local development projects implemented through cooperation of local partners.

The Project is aimed at developing communities through identification of local capacities and needs, and financing subprojects promoting local development and improvement of Project participants' skills in the areas related to local development and project implementation in the following spheres: (1) culture and sports, (2) environment, (3) economic development and tourism and (4) social sphere.

The Project implies involvement of 42 communities' representatives from both banks of the Nistru river.

The Project consists of three phases:

- Phase 1 – improvement of skills and exchange of experience – training cycle and study tours to Poland;
- Phase 2 – grant scheme of co-financing partnership projects implementation (with each project budget making up to 25,000.00 EUR);
- Phase 3 – Project wrap-up.

2. THE PURPOSE OF THE SERVICES

The purpose of the consultancy is to:

- Review and assessment the proposed hard-components (small renovations and interventions with environmental impact) within 17 sub-projects grant scheme beneficiaries – 34 communities from both banks of the Nistru river;
- Identify the projects/communities additional data collection should be done to identify the possible environmental impact within 17 sub-projects implemented by beneficiaries;
- Elaborate an environment questionnaire for all projects that do have hard-components to evaluate environmental impact;
- Full-fill by expert an environment questionnaire for each hard-component within 17 sub-projects;
- Based on the desk research and questionnaire results, identify potential negative effects of the proposed interventions and propose solutions to avoid or minimize the identified risks;
- Provide the recommendations for ensuring environmental sustainability in all the activities within 17 proposed sub-projects;
- To develop instructions for the environmental components (to be used by project coordinators during the sub-projects implementation and technical expert);
- Monitorization and evaluation of the hard-components that include small renovations and interventions with environmental impact, within 17 sub-projects grant scheme beneficiaries;

- Elaboration of activity report, including recommendations for mainstreaming environmental aspects into the small grant scheme.

3. QUALIFICATION REQUIREMENTS

The environmental expert should have education and knowledge in environmental engineering and science. Experience in implementing or assisting community development projects will be a strong advantage.

In particular:

- Education: University Degree in environment, engineering, and/or other relevant area;
- Work experience: at least 5 years of work experience in the field of environment;
- Extensive experience in monitoring/examining/supporting small-scale infrastructure from the environmental point of view;
- In depth knowledge of national legislation pertaining to the environmental standards;
- Experience within community development programs is an asset;
- Experience of work in Transnistria and knowledge of the local requirements is a strong asset;
- Language skills: excellent command of written and spoken Romanian and Russian is required; knowledge of English is an asset;
- Computer proficiency, including knowledge of MS Office products (Word, Excel, Power Point);
- High level of responsibility and organization capacities, creative approach to solving issues;
- Excellent communication and reporting skills;
- Ability to meet deadlines and prioritize multiple tasks;
- Capacity to communicate efficiently with different stakeholders (civil society, government authorities, local communities, project staff);

4. KEY ACTIVITIES AND EXPECTED OUTPUTS

The main roles of the environmental expert is to assess 17 sub-projects grant scheme beneficiaries in: (i) evaluation of the environmental impact and intervention of proposed small scale infrastructure from the environmental point of, (ii) full-filling the environment questionnaires for all hard-components; (iii) mainstreaming environmental aspects into the small grant (developing monitoring form for project coordinators).

The environmental expert will work under the supervision of the Project coordinator from Solidarity Fund PL in Moldova and will work in close cooperation with technical expert and implementation partners.

For the given purpose, environmental expert will carry out the following tasks:

	Stages/ Phases	Activities
1	Assessment of applications for 17 sub-projects	1. Get familiarized with 17 partnership project proposals and hard components interventions; 2. Assess environmental impact within 17 sub-projects; 3. Elaborate an environmental questionnaires for all hard-components;
2	Securing the sub-projects implementation according to environmental standards	1. Full-fill an environment questionnaire for all hard-components within 17 sub-projects; 2. Identify potential negative impact of the proposed interventions and to propose solutions to avoid or minimize the identified risks; 3. Ensure environmental sustainability in all the activities within 17 proposed sub-projects and interventions;

		<p>4. Mainstream environmental aspects into the small grant scheme;</p> <p>5. Provide quality environmental assistance and consultancy;</p> <p>6. Developing a monitoring form and instructions for the environmental component (to be used by project coordinators during the sub-projects implementation);</p> <p>7. Regularly report to Project coordinator from Solidarity Fund PL in Moldova, and other implementation partners (Consortium implementing A2S project) on the progress of works on the sites;</p>
3	Activity report	Prepare a report that contain recommendations for mainstreaming environmental aspects into the small grant scheme, submitted to Project coordinator from Solidarity Fund PL in Moldova

The timeframe for the delivery of each activity/output per community shall be coordinated and agreed in advance with the Project coordinator from Solidarity Fund PL in Moldova, and other implementation partners.

The expected **outputs** are as follows:

No	Deliverables	Quantity
1	Assessment of environmental impact of 17 sub-projects)34 interventions)	34 (if applicable for all interventions) environmental questionnaires completed
2	Developing a monitoring form and instructions for the environmental component (to be used by project coordinators during the sub-projects implementation)	1 monitoring form developed
3	Activity Report, including recommendations for mainstreaming environmental aspects into the small grant scheme, submitted to Project coordinator from Solidarity Fund PL in Moldova	1 report

5. APPLICATION PROCEDURE

Application shall be sent by e-mail to a2s@vox.md, with subject line – Environmental expert A2S, not later than **23:59, January 08, 2019** and shall contain:

- CV in Romanian or Russian;
- Approach for the implementation of assignment (2 pages maximum)
- Price offer